

**LOCAL GOVERNMENT PARALEGAL ASSOCIATION
2012 MARGARET H. LEWIS SCHOLARSHIP**

Scholarship Application

Name: _____

Street Address: _____

City/County: _____ State: _____ Zip Code: _____

Phone Number: _____ E-mail: _____

Education: In chronological order, beginning with the most recent, please list the names and addresses of all schools you have attended since high school. Mention any degrees/certificates earned, as well as any honors/scholarships received. Attach additional information as necessary.

Employment: In chronological order, beginning with the most recent, please list the names, addresses, phone numbers, names of supervisors, beginning and ending dates of employment, and whether or not such employment was full or part time. Please attach a copy of your resume, if available.

College/University Currently Attending: _____

Number of Credits/Classes in Legal Assistant/Paralegal Program Completed: _____

Expected Date of Graduation: _____

Extracurricular Activities/Community Service Organizations (include any honors received in recognition of these endeavors):

Please provide the following additional information with your application:

1. Personal Statement describing your interest in the Legal Assistant/Paralegal profession, and in particular, the local government area of practice; history of service in local government, if any; professional awards or honors; your goals and educational objectives, etc. (Please limit essay to two typewritten pages, double spaced, using a 12-point font.)
2. One letter of recommendation from your current academic advisor, professor or supervising attorney.
3. An official academic transcript. If an official transcript is unavailable, you may provide an unofficial transcript signed by your current academic advisor.
4. Proof of Virginia residency (copy of driver's license or other form of identification)

If you are chosen as the Scholarship recipient you will be required to provide your Social Security Number to the LGPA Scholarship Committee.

Scholarship Application and all required documentation must be received by the LGPA Scholarship Committee at the address below by July 1, 2012.

LGPA Scholarship Committee
Attention: Sandra Claxton
Norfolk Circuit Court – Judges Office
100 St. Paul's Blvd.
Norfolk, VA 23510

The scholarship, in the amount of \$1,000 for 2012, will be paid directly to the school or college bookstore for tuition or books. An applicant will be deemed ineligible if they are reimbursed by their employer for 100% of the cost of tuition and books. The school must be accredited or in compliance with ABA guidelines.

*If you have any questions, please contact Sandra Claxton at sclaxton@courts.state.va.us .

I certify that the information I have provided on this application is true and complete to the best of my knowledge.

Signature: _____ **Date:** _____